

gingerbread preschool
28 bourke street
queens park nsw 2022
phone: 9389 2650
fax: 9389 2648
website: www.kindergarten.net.au email:
gingerbreadkindy@bigpond.com



gingerbread cottage preschool
30 bourke street
queens park nsw 2022
phone: 9389 2650
fax: 9389 2648

Enrolment form

Child's Surname:
Former/other Names:
Address:
.....
Child's position in the family:

Given Names:
Known As:
Sex: Date of Birth:
Birth Certificate copy attached:
Number of children in family:

Parent 1 (Guardian for CCB):
Other names:
Date of birth...../...../.....
Address: (Home)
.....
Address: (Work)
.....

Occupation:
email:@.....
.....
Home Phone No:
Mobile Phone:
Work Phone No:

Parent 2:
Other names:
Address: (Home)
.....
Address: (Work)
.....

Occupation:.....
Home Phone No:
Mobile Phone:
Work Phone No:

Child's primary language: Cultural Background:
Does your child have any special requirements, e.g. cultural/religious/special needs?
.....

Child's doctor:
Address:

Phone:
Suburb:

Child's dentist:
Address:

Phone:
Suburb:

Enrolment details: Date of Application..... Preferred starting date:
Circle preferred days for first year 20.... M T W T F
Hours required for this year: Arrive Depart

Circle preferred days for second year 20.... M T W T F
Hours required for this following year: Arrive Depart

Office use only

\$100 Registration fee attached, date:/...../.....
Copy of Birth Certificate/passport attached, date:/...../.....
Copy of Immunisation Records attached, date:/...../.....

Medical Data:

- Has your child been immunised? Yes/No - copy of evidence (e.g.) Blue Book attached Health Fund: Medicare No:
- Is your child on regular medication? Yes/No
- Please give details regarding any illnesses, or injuries sustained by your child, and specific treatment administered:
- Does your child visit a specialist, e.g. Speech Therapist, etc:.....
- Details of any allergies or recurring illnesses:

Authority to collect/emergency details (not including parents):

Please list, in order or preference, persons (over 18) you wish us to call if you cannot be contacted in an emergency and who you authorise to collect your child from the Centre in the event that parents are unavailable to do so. Please ensure these persons are willing and able to collect your child in an emergency and understand that they have been authorised to act in an emergency in place of parents/guardian. These persons listed are also able to authorise an educator to act in an emergency on the families behalf .The Centre Staff will not allow children to go with any person unless full details are written on this form.

Name: Relationship: Home Phone
 Mobile

Address: Work Phone

Name: Relationship: Home Phone
 Mobile

Address: Work Phone

Name: Relationship: Home Phone
 Mobile

Address: Work Phone

●In the event of an emergency, illness or accident concerning my child, and the teacher being unable to contact me or the other persons authorised by me, I consent to the Centre seeking on my behalf medical, dental, or hospital attention for my child and I accept liability for medical expenses as may be incurred. I understand that Ambulance costs will be covered by the Centre’s membership of the Health Commission of N.S.W. Ambulance Service to the first hospital.

●I hereby give my permission for staff to administer Panadol in the case of an emergency as outlined in our managing a child with acute fever policy and use Sunclear SPF 30+ Natural Sunscreen.

●The preschool will need a copy of the statement and conditions of any court orders affecting custody, of your child.

●Gingerbread Cottage and Gingerbread Preschool use a daily diary to inform Parents and families of what their children’s interests and activities have been for the day/week. Photos of the children individually and/or in groups will be sent to your email address and to other email addresses that you nominate. It is the responsibility of each parent/guardian to ensure that these photos are not forwarded or used for other purposes such as social media, etc (ie: Facebook). Photos and observations are also displayed around the room to assist with our planning cycle.

●Each Parent/guardian of enrolled children at our Service/s accepts the fact that photos and names of their child/ren may be used in the daily diary and portfolios. Should any person not wish for this to happen, they will need to discuss this with management.

●I hereby give my permission for the educators at Gingerbread Cottage and Gingerbread Preschool to use photos of my children for the purpose of use in the daily diary, observations, portfolios and displays around the room.

●I have seen and read Gingerbread’s Parent Information Handbook.

●I authorise my child to participate in routine excursions between Gingerbread Cottage and Gingerbread Preschool and vice versa, during transition time at 4.30pm and when we have incursions at the centre.

Signed: Date: